

CONFIDENTIAL

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FBIS Bureau Chiefs Conference

FROM:

EXTENSION

NO.

Director, Foreign Broadcast
Information Service
Room 1013 Key Building

FBIS-0065/86

DATE

27 February 1986

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Director of Personnel
Room G20

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C O N F I D E N T I A L

FBIS-0065/86
27 February 1986

MEMORANDUM FOR: Director of Personnel

25X1 FROM:

[REDACTED]

Director, Foreign Broadcast Information Service

25X1 SUBJECT:

FBIS Bureau Chiefs Conference

[REDACTED]

25X1 1. This memorandum extends an invitation to you to speak to FBIS officers during the annual Bureau Chiefs Conference. [REDACTED]

2. The Annual FBIS Bureau Chiefs Conference is scheduled for the week of 14-18 April. The purpose of the conference is to bring the managers of FBIS bureaus up to date on plans and developments within FBIS and the Agency and to allow them to consult with Headquarters officers. As an important part of the conference, we have traditionally included briefings by senior Agency officials. [REDACTED]

25X1 3. I would like to invite you to address a group of [REDACTED] bureau chiefs and senior FBIS Headquarters officers in the DS&T Conference Room (6E60) on Thursday, 17 April, from 1600 to 1630. The bureau chiefs would be particularly interested in hearing your observations on the Agency's current personnel issues, the outlook for legislation affecting employee benefits on the Hill, and the challenges for the future. An agenda for the conference and a list of attendees will be forwarded to you later.

25X1 4. You are also cordially invited to join FBIS officers in the Executive Dining Room for a cocktail reception the same date, 1730 to 1900. [REDACTED]

25X1
C O N F I D E N T I A L

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25X1 DDS&T/FBIS/EPS [redacted] (27 Feb 86)

Distribution:

Original - Addressee

1 - D/FBIS Chrono

1 - HSM Corres. File

1 - C/E&PS Chrono

1 - Bureau Chiefs Conference File

25X1 1 - FBIS Registry [redacted]

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